**项目管理体系文件**

**会议纪要**

编 撰 人：王旻安

审 核 人：王旻安

批 准 人：王旻安

批准日期：2021-12-13

保密级别：机密

文档版本：0.0.1

**西安中软卓越信息技术有限公司**

**版本历史**

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| **日期** | **版本** | **说明** | **作者** |  |
| 2021/12/13 | 0.0.1 | 大致记录会议内容 | 王旻安 |  |
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会议纪要

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| **会议主题** | | 项目确定，主要设计方向明确 | | | | |
| **会议时间** | | 2021.12.13 10:00-10:30 | **会议地点** | 启翔楼 | | |
| **会议类型** | | □例会 □评审会  □需求调研 □技术研讨会  □阶段汇报 □沟通协调  □其 他 说明： | | | | |
| **主持人** | | 王旻安 | **记录人** | 王旻安 | | |
| **参会人员** | | 王旻安、吴思赣 | | | | |
| **会议内容** | | | | | | |
| 确定了复制《幸运房东》为项目主题，初步确定了项目需求 | | | | | | |
| **会议决议** | | | | | | |
| **序号** | **决议内容** | | | | **负责人** | **完成时间** |
| **1** | **确定项目内容** | | | | **王旻安** | **2021.12.13** |
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| **遗留问题** | | | | | | |
| **序号** | **问题描述** | | | | | |
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